

# NATIONAL TAIWAN NORMAL UNIVERSITY

## **Graduate Institute of European Cultures and Tourism** Directives for the Establishment of the Curriculum Committee

Last amended on April 21, 2015 by the 5<sup>th</sup> Institute Affairs Meeting of the Graduate Institute of European Cultures and Tourism

- Article 1 The following directives have been formulated in accordance with the National Taiwan Normal University (hereinafter referred to as “the University”) *Directives for the Establishment of Curriculum Committees*.
- Article 2 The Graduate Institute of European Cultures and Tourism (“the Institute”) Curriculum Committee (“the Committee”) shall be composed of the following members:
1. The Institute Director as ex officio member and convener
  2. The full-time faculty members of the Institute, who shall be ex officio members
  3. One student representative
  4. At least one representative who is an Institute alumnus, industry professional, or external scholar/expert
- Article 3 The Committee’s duties shall be as follows:
1. Planning, formulation, and review of the Institute’s curricular framework, graduation credit requirements, and course syllabi
  2. Review of matters related to course evaluations
  3. Review of matters related to interdepartmental professional (credit) programs
  4. Coordination, integration, and improvement of teaching and curricula/courses
- Article 4 The Committee shall convene at least once per semester. Interim meetings may be called by the convener as necessary.
- Article 5 These directives and any amendments made hereto shall be implemented upon approval and recordation by the College Curriculum Committee and submission to the University Curriculum Committee for reference.