

NATIONAL TAIWAN NORMAL UNIVERSITY

Graduate Institute of European Cultures and Tourism Institute Director Selection Regulations

Last amended on September 1, 2022 by the 1st Institute Affairs Meeting of Academic Year 2022–23 (approved for recordation on October 12, 2022)

- Article 1 The following regulations have been formulated in accordance with Article 13 of the *University Act* and Article 35 of the National Taiwan Normal University (hereinafter referred to as “the University”) *Organizational Charter*.
- Article 2 Eligibility as candidates: Full-time faculty members of the Institute with the rank of associate professor (or higher) who are under the age of 63 (including quota-based co-appointed or seconded faculty members) shall be ex officio director candidates.
- Article 3 Eligibility as voters: Full-time faculty members of the Institute (including quota-based co-appointed or seconded faculty members but not visiting personnel) shall be eligible to vote.
- Article 4 The selection process shall be carried out in two stages, both of which shall take place at an Institute Affairs Meeting held in the spring semester of each academic year.
1. Stage I: Nomination of candidates
 - 1) All eligible voters shall select one candidate from the list of candidates via a secret ballot. One or two candidates with the highest number of votes shall become candidates for Stage II, and their names shall appear on the official ballot. A candidate who has no intention of accepting the position of director may withdraw from the election, and the candidate with the next highest number of votes shall be placed on the ballot.
 - 2) Candidates may present their policy platform in a written statement or via a public hearing.
 2. Stage II: Election
 - 1) All eligible voters shall select one candidate from the list via a secret ballot. The candidate who receives an absolute majority in the vote shall become the director-elect.
 - 2) In the event that no candidates have an absolute majority, a secret vote of confidence shall be held for the candidate with the highest number of votes. The candidate may then become the director-elect if they receive an absolute majority in the vote of confidence.
 - 3) In the event that no candidates have an absolute majority and there is a tie between the two (or more) candidates with the highest number of votes, lots shall be drawn to determine the winner, who may then become the director-elect if they receive an absolute majority in a secret vote of confidence.
 - 4) In the event that a director-elect cannot be chosen during the meeting, the Institute Affairs Meeting shall repeat the same selection process at a later date. If the term of the current director has already concluded, the Dean of the College may appoint an acting director if necessary.
 - 5) Once a director-elect has been selected, the current director shall submit the voting results to the College Dean, who shall refer the director-elect to the

University President for appointment.

- Article 5 Once a director-elect has been selected, the current director shall submit the associated meeting minutes to the College Dean within three days for forwarding to the University President.
- Article 6 A new vote shall be held if only fewer than two thirds of the full-time faculty members voted.
- Article 7 The director of the Institute shall serve a two-year term and may serve up to two consecutive terms if re-elected. If a director is dismissed or resigns in the middle of a term, the College Dean shall call an Institute Affairs Meeting to appoint an acting director and elect a new director.
- Article 8 Faculty members may move to dismiss a director who commits serious misconduct by gathering the signatures of at least half of the full-time faculty members of the Institute, in which event the College Dean shall call an Institute Affairs Meeting to vote on the dismissal request. The director shall be reported to the University President for dismissal if two thirds (or more) of the Institute's full-time faculty members are in favor of the dismissal.
- Article 9 The Institute Affairs Meeting may amend these regulations to address any matters not stipulated herein.
- Article 10 These regulations and any amendments made hereto shall be promulgated and implemented upon passage by the Institute Affairs Meeting and submission to the University President for approval and recordation.